

WEB PUBLISHING WITH MICROSOFT FRONTPAGE 2003

COURSE AIMS

This course is aimed at users wishing to create and manage web sites and web documents using Microsoft FrontPage.

On completion of this course the user should be able to confidently do the following:

- Understand the principles of the HTML code underlying a web page.
- Design and create a home page.
- Build pages that include graphics, hyperlinks, forms, frames and tables.
- Make use of FrontPage Components
- Create and link pages to form a web.

COURSE CONTENT

What is HTML?

HTML Tags
Creating a Simple HTML Document
HTML/Browser Compatibility

FrontPage Views

Design View -Split, Code and Preview
Reveal Tags and Quick Tag Selector

Formatting

HTML Formats
Cascading Style Sheets
FrontPage Themes

HyperLinks

HyperLinks within a Page
HyperLinks between Pages
Target Frames
Email links

Designing a Web Site

Navigation View and Navigation Bars
Shared Borders

Pictures

File Formats
Size and Position
Background Images
Image Maps

Layers

Positioning Objects

Forms

Collecting Information
Processing and Storing Results
Data Validation
Confirmation Page

Data Tables

Inserting and Drawing Tables
Formatting Tables

Layout Tables

Creating a Layout Table
Formatting a Layout Table

Frames

Frame Page Wizard
Frame Templates

FrontPage Components

Inserting Components
Database Connectivity

Reports and Tasks

Managing a Web Site

Web Page Authors
Web Site View
Publishing a Web Site
Optimising Code

NOTES

No prior knowledge of HTML is assumed. A working knowledge of a Microsoft Windows word processor, such as Microsoft OfficeWord, would be advantageous.

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